



ISU Training pack

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Starting Shifts

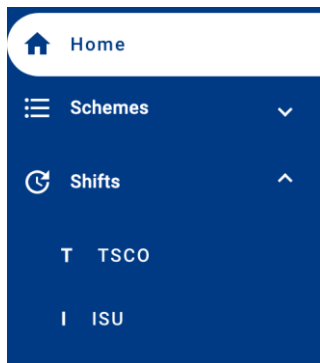
1. Log into the application using the following link:

<https://costain.tm.ishango.co.uk/>

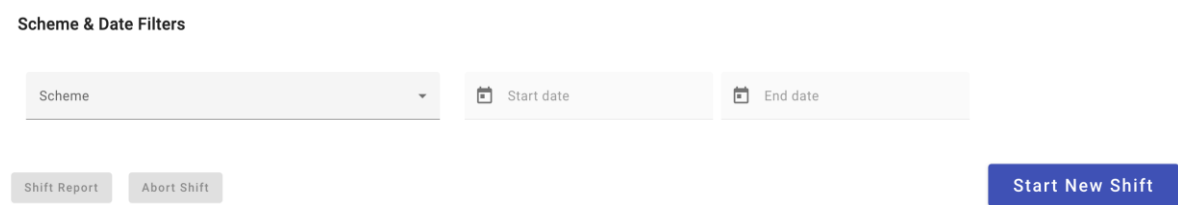
2. Use the home button on the top left to reveal the system menu.



3. Choose the shifts option.



4. Choose ISU
5. Select the 'Start New Shift' option as displayed below.



- The start of shift form will be displayed as below.
- Pick your Scheme, Select Yes/No for the questions and then enter the signatures for the operative and supervisor.
- Once complete select start new shift of the top left.

Start Date: 20/05/2024

Name: Morrell, Brenden

Start Shift

Scheme*

Approve

Select Shift

Days

Nights

Have you received the site phone

Yes

No

Have you received the vehicle keys

Yes

No

Have you read the TSCO procedures

Yes

No

Have you signed the register to say that you agree to and understand them

Yes

No

Foreman*

Signature

Operative*

Signature

Briefing Received by:

Surname*

Firstname*

Yes

No

Hand Over Comments from previous shift

- Select a vehicle or choose to enter the details of a new vehicle.
- Select 'Confirm vehicle to proceed.'

Select Vehicle

Vehicle

Other Vehicle - -

M6 Toyota - M6 TSCO Hilux - FH69 OED

M6 ISU Merc - Sprinter tipper - KW70VVP

Ford - Transit - LE73EVL

Toyota - Hilux - FH70LJK

Mitsubishi - Hilux - FH70LJK

Make*

Model*

Registration*

Start Mileage*

Confirm Vehicle

- Complete all vehicles check questions by entering Yes/No/NA

12. Some answers will require justification comments to be entered to proceed.

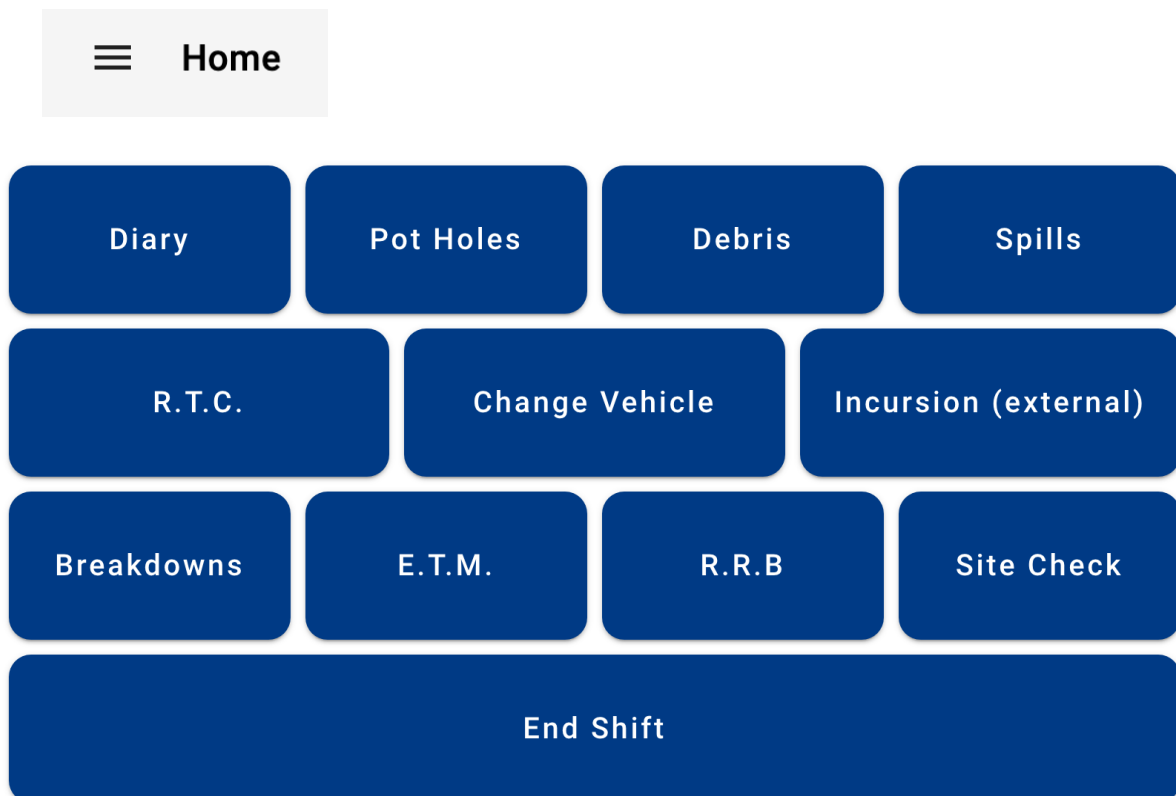
Daily Vehicle PUWER Check (TM Vehicle)

Vehicle checks

General cleanliness

Yes	No	N/A
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- 13. The shift 'tiles' will display on your home screen as below.
- 14. Using the home button will return you to this page while logged into a shift.
- 15. Even when logged out of the system the account will remain in the shift until it has been completed, aborted or an admin as ended the shift on your behalf.
- 16. See the detailed guide for shifts to see a breakdown of all optional forms that are available within a shift.



- 17. To end a shift, select the 'End Shift' Tile.
- 18. If the shift is no longer needed it can be ended by choosing the 'Abort shift button on the bottom left. This will let the TM manager know that this shift was not intended for review as it was closed before completion.

- 19. Enter the vehicle end milage.
- 20. Enter any handover comments and choose the 'go to checklist' option.

End of Shift Checklist

Start Date: 20/05/2024 Name: Morrell, Brenden

Current Vehicle

Make M6 ISU Merc	Model Sprinter tipper	Registration KW70VVP
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End Mileage*

Hand Over Comments:*

Abort Shift Cancel Go to Checklist

- 21. Review the vehicle checklist and add any changes that may now apply.
- 22. Use the checkbox to confirm the checklist is complete.
- 23. Select save changes.
- 24. Shift complete. A

Observations / Defects

has the vehicle been found in good order? if not please list any observations / Defects

Abort Shift Cancel Save Changes *Original checklist is correct, and requires no further changes

- 25. The new shift page will be displayed.

Scheme & Date Filters

Scheme