

TSCO – Training Pack

Release date: 16/05/2024.

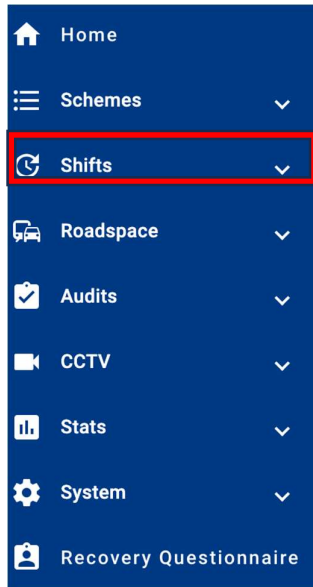
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Starting and ending a shift

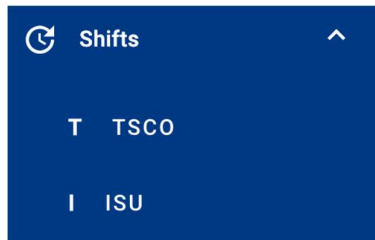
Log into the application using the following link:

<https://costain.tm.ishango.co.uk/>

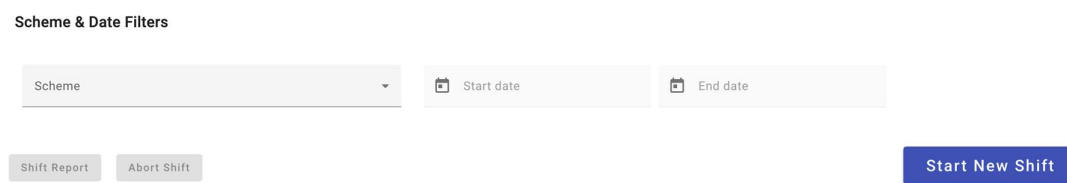
1. From the left menu on the system select the shifts option



2. The shifts section will show.
3. Choose the TSCO option.



4. Select the 'start new shift button'.



5. Select the scheme and enter Yes/No for the questions displayed.
6. Select the start shift button once all options have been populated.

Start Shift Scheme*
M6 J21a to 26 SMA Approve

Select Shift **Days** Nights

Have you received the site phone **Yes** No

Have you received the vehicle keys **Yes** No

Have you read the TSCO procedures **Yes** No

Have you signed the register to say that you agree to and understand them **Yes** No

Hand Over Comments from previous shift

7. Either choose or enter the details of a vehicle that is being used for the shift

Select Vehicle Vehicle
M6 Toyota - M6 TSCO Hilux - FH69 OED

Make*
M6 Toyota

Model*
M6 TSCO Hilux

Registration*
FH69 OED

Start Mileage*

Confirm Vehicle

8. Enter a start milage and select 'confirm vehicle'.
9. Answer all questions on the checklist to confirm the vehicle. Enter a reason for any questions that require justification.
10. Choose the save button on the bottom left.

Daily Vehicle PUWER Check (TM Vehicle)

Vehicle checks

General cleanliness

Yes	No	N/A
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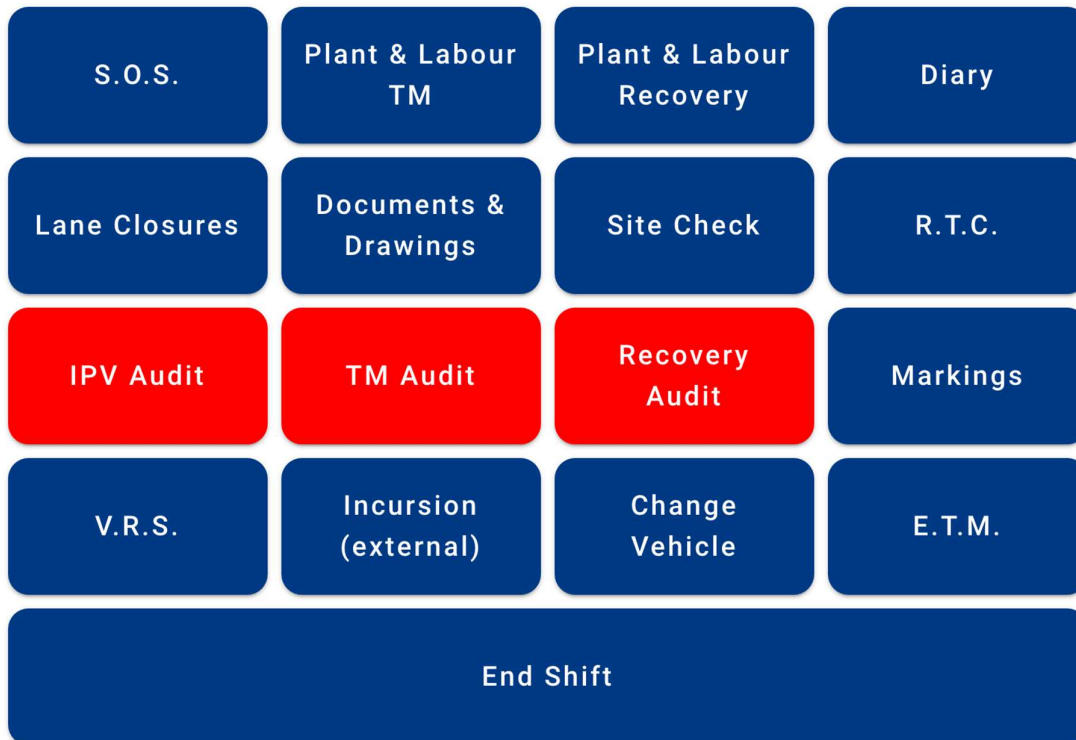
Check all equipment safety devices

Yes	No	N/A
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Lights & mirrors

Yes	No	N/A
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11. The shift app page will be displayed as below.
12. The shift app page is displayed on the home page of the application while a shift is active. Selecting the Home button will display the shift options as below until the shift is completed, aborted, or closed by a TM manager.
13. Further detail on each of the shift sections can be found on the details TSCO shift guide.



14. To end a shift, select the larger End shift tile at the bottom of the page.
15. Use the abort shift option to close out the shift. This will complete the shift without formally closing out.
16. Enter the end mileage and any handover comments to formally close the shift.

End of Shift	TM Handed Back Checklist	Vehicle Checklist
Start Date: 27/06/2024		Name: Standen, Alex
Current Vehicle		
Make TesterTester	Model GHGHGG	Registration TE3ST55
End Mileage*		
Hand Over Comments:*		

* Please view the TM Handed Back Checklist Tab

17. View the TM Handed Back Checklist Tab.
18. Review the Lane Closures that do not have a TM Handed Back Time.
19. If there are Lane Closures that do not have a TM Handed Back Time – Click on the blue highlighted Carriageway to review the Lane Closure and fill in the TM Handed Back field.

End of Shift	TM Handed Back Checklist	Vehicle Checklist
Shift Lane Closures <small>All TM Handed Back Fields to be completed</small>		
Carriageway M25 - South	NOMS 78676	Start Date 26/07/2024
TM Handed Back No	<input type="button" value="Cancel"/> <input type="button" value="Go to Vehicle Checklist"/>	
* Not all Lane Closures have a TM Handed Back time		

* Please view the TM Handed Back Checklist Tab

End of Shift	TM Handed Back Checklist	Vehicle Checklist
Shift Lane Closures <small>All TM Handed Back Fields to be completed</small>		
Carriageway M25 - South	NOMS 78676	Start Date 26/07/2024
TM Handed Back Yes	<input type="button" value="Cancel"/> <input type="button" value="Go to Vehicle Checklist"/>	

20. Select the 'Go to Vehicle Checklist' button to proceed.
21. Review the vehicle checklist and implement any changes that have occurred.
22. Tick the checkbox on the bottom right and save the changes.
23. The shift is complete. The home screen will display nothing until a new shift is started again.

Function check all switches & gauges

Yes	No	N/A
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Observations / Defects

has the vehicle been found in good order? if not please list any observations / Defects

Yes	No	N/A
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*Original checklist is correct, and requires no further changes