Road space Manager – Training Pack

Release date: 16/05/2024.
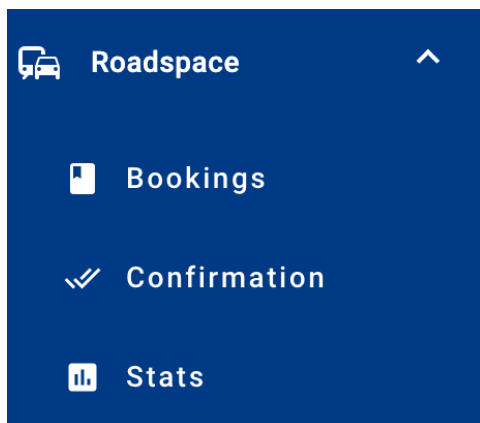
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Viewing and approving bookings
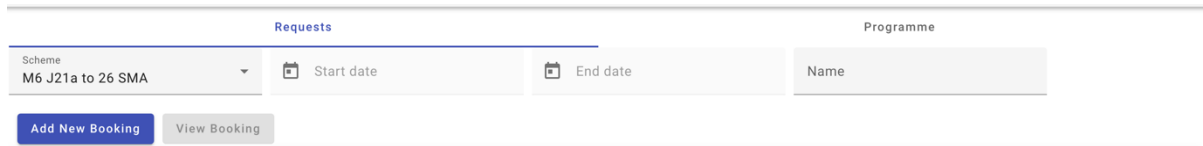
1. Log into the application using the following link:

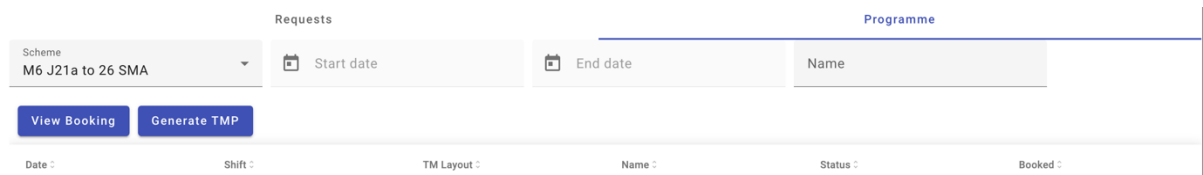   https://costain.tm.ishango.co.uk/

2. Find the road space section on the left menu and choose the bookings option

3. Open the programme tab to the right to view bookings that need approval.

4. Select a booking from the list displayed on the programme tab and choose the view booking option. Alternatively, a TMP report will be generated. By selecting the generate TMP option.

5. Within the open booking enter the NOMS number on the summary page as well as the TM Layout page (if the booking has TM layout assigned).
6. Select the 'Book' button
7. The booking will now display on the programme as Booked. This will be indicated by the Booked column on this page. Once NOMS has been assigned this column will change to show 'YES'

Viewing Stats

1. Select the stats section.
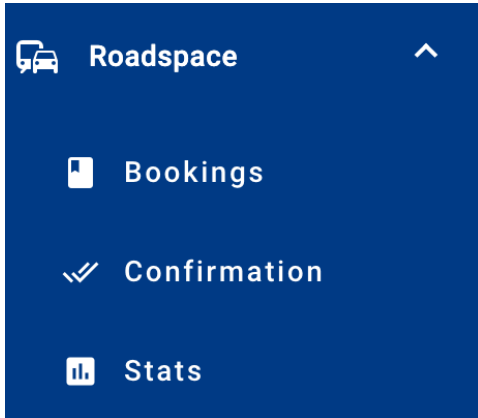
2. Set a scheme User type as well as start/end dates.

3. A view of the stats for the chosen scheme and dates will be displayed